

13 September 1962

MEMORANDUM FOR: Director of Personnel

SUBJECT : Home Service Transfer Allowance Claim

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1. Pursuant to telephone conversation of 19 July, attached is the Home Service Transfer Allowance claim for [redacted] in the amount of \$36.00.

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2. Headquarters Regulation [redacted] which establishes the criteria for eligibility of employees to whom the Home Service Transfer Allowance may be granted provides in paragraph 1f (1): "The requirement that this allowance be granted only to employees assigned in the United States between assignments in foreign areas is met by an employee's certification that he will be subject to foreign assignment following his assignment in the United States." In view of the fact that Finance Division has on hand advice that [redacted] has been listed for termination under the 701 program, it appears that technically he does not meet the requirements of the regulation. However, it is understood that the question of eligibility for Home Service Transfer Allowance of persons on the 701 list who are awaiting final action, has been discussed at higher levels in the Agency, with the resulting determination that it is desired that these people be paid the Home Service Transfer Allowance under the general criteria established by Agency regulations.

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3. The Finance Division's concern in this matter is in getting approval at the appropriate level to proceed with these payments. Since the Headquarters Regulation [redacted] was approved by the Deputy Director for Support, and in view of the fact that payment of these claims constitutes

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Chief
Finance Division

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Attachment:

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HSTA claim (cy)

CONCUR:

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13 JUL

DIRECTOR OF PERSONNEL

APPROVED:

17 SEP 1962

DEPUTY DIRECTOR, SUPPORT

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